Impact Assessment - First Stage

1. Details of the initiative

Initiative description and summary:	**Approved list of contractors – approval to add additional contractor**
Service Area:	Procurement
Directorate:	**All**

2. Does the initiative affect:

	Yes	No
Service users		**x**
Staff		**x**
Wider community		**x**
Internal administrative process only	**x**	

3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age		X				
Disability		X				
Gender Reassignment		X				
Marriage/Civil Partnership		X				
Pregnancy/Maternity		X				
Race		X				
Religion/Belief		X				
Sex		X				
Sexual orientation		X				

4. Does the initiative impact on:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence used) / How might it impact?
People's opportunities to use the Welsh language		X				
Treating the Welsh language no less favourably than English		X				

5. Does the initiative impact on biodiversity:

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence) / How might it impact?
To maintain and enhance biodiversity		X				
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.		X				

6. Does the initiative embrace the sustainable development principle (5 ways of working):

	Yes	No	Details
Long term - how the initiative supports the long term well-being of people	x		The addition of Contractors onto the Approved list of Contractors will enable these companies to be procured in accordance with NPT's procurement rules.
Integration - how the initiative impacts upon our wellbeing objectives			Approving additional Contractors onto the Approved list of Contractors will enable NPT to procure works with these companies. This will allow the companies to provide employment opportunities, allowing people to take advantage of the wealth generated through securing decent work. The Approved List of Contractors gives Local companies the opportunity to be contracted by NPT to undertake works.
Involvement - how people have been involved in developing the initiative			The companies have been assessed to determine their suitability to be included on the approved list. External financial checks have been undertaken. Various departments have undertaken checks on the companies for insurance, Technical Ability, Quality, Environmental, Health and Safety.
Collaboration - how we have worked with other services/organisations to find shared sustainable solutions			Several departments have been involved in checking that Contractors are suitable to undertake works for the category(ies). The Approved list is available for use by all departments in the Authority wishing to undertake works.
Prevention - how the initiative will prevent problems occurring or getting worse			The Approved List of Contractors allows local contactors the opportunity to undertake works for NPT.

7. **Declaration - based on above assessment (tick as appropriate):**

A full impact assessment (second stage) **is not** required	X
Reasons for this conclusion	
The report is seeking approval to include additional contractors onto the existing Approved List of Contractors and amend category for one firm. This does not affect any group of people and or impact the Welsh language, biodiversity or the five ways of working.	

A full impact assessment (second stage) **is** required	
Reasons for this conclusion	

	Name	Position	Signature	Date
Completed by	Amanda Phillips	Programme and Commissioning Manager	AP	26/2/21
Signed off by	David Griffiths	Head of Engineering & Transport	DWG	26/2/21